

Installation Terms Agreement

1. Our goal is to complete installations within 48 hrs and take downs within 72 hours for orders received before 3:00 PM Monday - Friday. We will try to fulfill every order with NEXT DAY SERVICE. If requests are excessive or out of area, they may take two to three days to complete. Our installers work Monday – Friday usually not past 4 pm.
2. We will store your signs at your request without responsibility for wear and tear. We will install them at no additional charge. You may leave them at the property location for us to install. **We only offer this service to real estate companies that we print signs for. We are unable to store information tubes or riders.**
3. When ordering your installs, you can order a new information tube or new 4"x18" stock riders (see rider list) to be installed at the same time. When doing so, the tube & riders are yours and will be billed to you. Please remove them before we take down our post. **We are not responsible for signs, information tubes, or any riders.**
4. The installation service fee is \$28.00 - \$75.00 + 7 to 13% fuel surcharge (please see map on boundaries for pricing) for a standard post & one trip out for removal (included in the fee). If additional trips are required to recover our post, the fee is \$19.00 each trip. In the event you call a post down and the post is missing or damaged, a replacement cost of \$55.00 will be charged to your account until such time the post is located. If you locate a lost post, please fax it in as a lost post. Once we pick up the lost post, a credit of \$55.00 will be issued to your account. **Please Keep Your Statements Each Month In Order To Refer Back To Them.**
5. MacDaniel Signs Inc. **posts ARE NOT to be removed from original placement by anyone other than MacDaniel Signs Inc. employees.** If our posts are moved to another location by anyone other than our employees, this will result in the termination of your service agreement with us. At which time we will promptly remove all posts.
6. Unless you specify where you want a post installed when placing the order, installers will use their best judgment for placement. If you want the post reset or moved to a different location the charge is \$19.00.
7. It is your responsibility to know the city and homeowner association rules governing placement of posts. If we make a trip and posts are not allowed you will be assessed the service charge in the amount of 14.00 + half of the fuel surcharge.
8. When requesting an install we need to know what city, & Hundred Block on named streets.
9. We cover a large area (Phoenix, Glendale, Peoria, Sun City, Sun City West, Sun Lakes, El Mirage, Surprise, Goodyear, Avondale, Tempe, Chandler, Ahwatukee, Mesa, Gilbert, Wittmann, Rio Verde, Anthem, Cave Creek, Carefree, Desert Hills Johnson Ranch, & Scottsdale) There are 3 boundary areas. **Please check the map on boundaries for pricing on these areas.**
10. **Errors on invoices must be called in within 30 days receipt of invoice or it will be considered accepted as is by the customer. This includes Takedowns.**

Installation Department

<http://Installations.MacDanielSigns.com>

Debbie ext 101

Gina ext 102

Fax 602.252.4795

3311 N. 29th Avenue Phoenix, Arizona 85017 www.MacDanielSigns.com



11. Payments are due within 10 days from the invoice date. **Payment must be received no later than the 20th of the month or a non-refundable \$5.00 late fee will be charged to your account. No exceptions. If payment and late fee are not paid by the 10th of the month following your invoice, your installation account will be suspended until we receive payment. If by the 10th day of the second month following your invoice payment is still not made, we will remove all posts that we have installed and you will be responsible for related costs to collect unpaid balances.** You may pay by check to MacDaniel Signs or online at <http://Installations.MacDanielSigns.com>. You must have your customer ID and password, which you can obtain by calling our office or e-mailing Gina@MacDanielSigns.com. We do not accept checks or credit cards by phone. Any non-sufficient funds will be charged an additional \$35.00

12. MacDaniel signs installation reserves the right to remove all posts without exception or notice if your account is PAST DUE. You will be responsible for related cost to collect unpaid balances.

13. If MacDaniel Signs installation services are terminated verbally or in writing, MacDaniel Signs installation will remove all active posts 30 days after termination notice.

Customer Id # _____ (will be provided after submission)

Office Name _____

Your Name _____

E-Mail _____

Billing Address _____

City, Zip Code _____

Phone _____ Fax _____

(I have) read, understand and agree to the above terms)

Signature _____ Date _____

Print Name _____